THE COLLEGE OF NEW JERSEY
COURSE APPROVAL/CHANGE FORM

☒ New Course
☐ Deactivate course
☐ Modify Course

Does this replace a previous course? ☒ No ☐ Yes, course number
(A previous course may be replaced by **one** new course.)

Course name: Character Construction

(30 characters, including spaces, maximum)

Course number (with prefix): IMM 312 number (If NEW, number may be suggested, but final assigned by Scheduling)

Term effective date: Fall 2016

School (select one)
☒ Arts and Communication ☐ Business ☐ Humanities & Social Sciences ☐ Education
☐ Engineering ☐ Nursing/HES ☐ Science ☐ No school (explain in comment box)

Course level (if undergraduate)
☐ 100 ☐ 200 ☒ 300 ☐ 400 ☐ 09x

(if graduate)
☐ 500 ☐ 600 ☐ 700

Proposed units: (if undergraduate)
☒ 1 =4 SH ☐ .75 =3 SH ☐ .5 =2 SH ☐ .25 = 1 SH ☐ variable (explain (in comment box)

(if graduate)
☐ 1 credit ☐ 2 credits ☐ 3 credits ☐ 4 credits ☐ 5 credits ☐ 6 credits ☐ variable (explain in comment box)

Is course repeatable for credit? ☒ Yes ☐ No If yes, how many times? 1

Are there pre-requisites? ☒ Yes ☐ No If yes, specify using "and", "or" to clarify:

IMM 280 or permission of instructor

Are there co-requisites? ☐ Yes ☒ No If yes, specify using "and", "or" to clarify:

Grade Type:
☒ Standard letter grade (GR) ☐ Pass/Unsat with credit (PU) ☐ Pass/Unsat no credit (DC) ☐ Other (explain in comment box

Offering schedule:
☒ fall only ☐ spring only ☐ fall and spring
☐ summer only ☐ all terms ☐ occasionally

Activity code for primary activity:
☐ Lecture /discussion (LDI) ☐ Lecture (LEC) ☐ Seminar (SEM) ☒ Lecture/ Studio (LSU)
☐ Interactive Proficiency (INA) ☐ Independent Research (INR) ☐ Independent Study (IND) ☐ Advance Tutorial/ Group Study (GPS)
☐ Group Research (RES) ☐ Large Ensemble (ENL) ☐ Moderate Sized Ensemble (ENS) ☐ Private Music Lessons (PVT)
☐ Internship (INT) ☐ Clinical (CNL) ☐ Practicum (PRA) ☐ Study Abroad Seminar
☐ Study Abroad Independent

Activity code for secondary activity:	☒No secondary activity	☐Laboratory (LAB)	☐Design (DES)	☐Recitation(RCT)
	☐Studio (STU)	☐Practicum (PRA)	☐Conversation Hour (CHR	☐Conference Hour (CON)

Is this course equivalent to any other? ☐ Yes ☒ No If yes, list course number(s) and name(s):

Is this a topics course? ? ☐ Yes ☒ No If yes, what are the anticipated topic names? (This list can be added to as more topics become available.)

Are there any known Liberal Learning course attributes? ☐ Yes ☒ No If yes, please list. (This list can be altered as needed.)

Notes:

- Faculty weighted hours are determined by activity and weekly contact hours.
- Weekly contact hours are determined by the activity unless otherwise requested in the comment box below.
- Standard course cap is determined by the activity unless otherwise requested in the comment box below.

Comments:

Approvals:

_____/_____
Program Faculty Date

_____/_____
Appropriate Comm. (Optional) Date

_____/_____
Dean Date

Once completed and approved, please forward an electronic copy of this form from the office of the dean to schedule@tcnj.edu AND attach a Word document with a short course description (approximately 50-100 words) as it will appear in the Bulletin.

Revised August, 2013