THE COLLEGE OF NEW JERSEY
COURSE APPROVAL/CHANGE FORM

☐ New Course
☐ Deactivate course
☐ Modify Course

Does this replace a previous course? ☐ No ☒ Yes, course number [ ]
(A previous course may be replaced by **one** new course.)

Course name: Ceramics

(30 characters, including spaces, maximum)

Course number (with prefix): AAV 217   number (If NEW, number may be suggested, but final assigned by Scheduling)

Term effective date: SP 2017

School (select one):
☒ Arts and Communication
☐ Business
☐ Humanities & Social Sciences
☐ Education
☐ Engineering
☐ Nursing/HES
☐ Science
☐ No school (explain in comment box)

Course level
(if undergraduate)   ☐ 100 ☒ 200 ☐ 300 ☐ 400 ☐ 09x
(if graduate)   ☐ 500 ☐ 600 ☐ 700

Proposed units:
(if undergraduate)   ☒ 1 =4 SH ☐ .75 =3 SH ☐ .5 =2 SH ☐ .25 = 1 SH ☐ variable (explain in comment box)

(if graduate)   ☐ 1 credit ☐ 2 credits ☐ 3 credits ☐ 4 credits ☐ 5 credits ☐ 6 credits ☐ variable (explain in comment box)

Is course repeatable for credit? ☐ Yes ☒ No   If yes, how many times? [ ]

Are there pre-requisites? ☐ Yes ☒ No   If yes, specify using "and", "or" to clarify:

Are there co-requisites? ☐ Yes ☒ No   If yes, specify using "and", "or" to clarify:

Grade Type:
☒ Standard letter grade (GR)
☐ Pass/Unsat with credit (PU)
☐ Pass/Unsat no credit (DC)
☐ Other (explain in comment box

Offering schedule:
☐ fall only
☒ spring only
☐ fall and spring
☐ summer only
☐ all terms
☐ occasionally

Activity code for primary activity:
☐ Lecture /discussion (LDI)
☐ Lecture (LEC)
☐ Seminar (SEM)
☒ Lecture/ Studio (LSU)
☐ Interactive Proficiency (INA)
☐ Independent Research (INR)
☐ Independent Study (IND)
☐ Advance Tutorial/ Group Study (GPS)
☐ Group Research (RES)
☐ Large Ensemble (ENL)
☐ Moderate Sized Ensemble (ENS)
☐ Private Music Lessons (PVT)
☐ Internship (INT)
☐ Clinical (CNL)
☐ Practicum (PRA)
☐ Study Abroad Seminar
☐ Study Abroad Independent
☐ LDW

| Activity code for secondary activity: | ☒No secondary activity | ☐Laboratory (LAB) | ☐Design (DES) | ☐Recitation(RCT) |
| | ☐Studio (STU) | ☐Practicum (PRA) | ☐Conversation Hour (CHR | ☐Conference Hour (CON) |

Is this course equivalent to any other? ☐ Yes   ☒ No   If yes, list course number(s) and name(s):

Is this a topics course? ? ☐ Yes   ☒ No   If yes, what are the anticipated topic names? (This list can be added to as more topics become available.)

Are there any known Liberal Learning course attributes? ☐ Yes   ☒ No   If yes, please list. (This list can be altered as needed.)

Notes:
- Faculty weighted hours are determined by activity and weekly contact hours.
- Weekly contact hours are determined by the activity unless otherwise requested in the comment box below.
- Standard course cap is determined by the activity unless otherwise requested in the comment box below.

Comments:

Approvals:

_____/_____
Program Faculty   Date

_____/_____
 Appropriate Comm.   Date
(Optional)

_____/_____
Dean   Date

Once completed and approved, please forward an electronic copy of this form from the office of the dean to schedule@tcnj.edu AND attach a Word document with a short course description (approximately 50-100 words) as it will appear in the Bulletin.